# Request for Expressions of Interest

# Consulting Services – Firms Selection

**Implementing Agency: Ministry of Transport and Communications**

**Country: Republic of North Macedonia**

**Project: Local Roads Connectivity Project**

**Loan No.: 9034-MK**

**Assignment Title: Technical assistance for Road Safety Audit of local road infrastructure projects, preparation of guidelines and providing training to the municipal staff and improving children`s traffic safety**

**Reference No.: LRCP-9034-MK–RFP-CS-CQS-A.1.1.2**

**Issued on: August 31, 2021**

Republic of North Macedonia has received financing from the International Bank for Reconstruction and Development – World Bank in the form of a loan towards the costs of the Local Roads Connectivity Project and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) objective is to support the Government of North Macedonia and Ministry of Transport and Communications in conducting technical assistance for Road Safety Audit of local road infrastructure projects, preparation of guidelines and providing training to the municipal staff and improving children`s traffic safety.

Road Safety Audit (RSA) is recognized as one of the most efficient and cost-effective engineering tools that can minimize the risk and severity of road traffic accidents that may be affected by road infrastructure projects. RSA is a part of Road Infrastructure Safety Management EC Directive 96/2008 (Amended on November 26, 2019 through EC Directive 2019/1936) and it means an independent, detailed, systematic and technical safety check of the design characteristics of a road infrastructure project and it covers all stages from planning to early operation.

The objective of the assignment are as follows:

- Safety check and examination of the design characteristics of a local road infrastructure projects in order to identify and define, as precisely as possible, the elements of the road infrastructure design project or the elements of the newly reconstructed or rehabilitated road that may adversely affect road traffic safety;

- Securing of best international road safety practice in designing of local roads and implementation of local roads improvements;

- Capacity building to municipalities for Local Road Infrastructure Safety Management (LRISM);

- Improvements of road safety near primary schools.

The services will include the following tasks:

- Task 1: Conducting Road Safety Audit (RSA) of selected local road infrastructure projects within LRCP;

- Task 2: Preparation of Guidelines for Local Road Infrastructure Safety Management (LRISM);

- Task 3: Providing training on Local Road Infrastructure Safety Management (LRISM) for municipal staff;

- Task 4: Improving of the children`s traffic safety.

The intended commencement of the Services is January 2022 and the period of implementation shall be 24 months.

The detailed Terms of Reference (TOR) for the assignment can be found at the following websites: <https://www.e-nabavki.gov.mk> and <http://mtc.gov.mk/javniOglasi>.

The Ministry of Transport and Communications now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants (a firm or a group of firms) should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

1. Proven general experience and verifiable track-record working on providing Consultancy - Technical assistance in the area of transport policy advice in Western Balkan countries within the past 10 (ten) years;
2. Proven specific expertise in assignment of similar\* nature and scope, at least three (3) project references successfully completed within the last ten (10) years in Europe;
3. Proven similar\*\* experience in the past ten (10) years in developing training materials and conducting training in the subject area;

The credibility of mentioned general experience shall be presented in a list of project references for provided Consultancy - Technical assistance within the past ten (10) years and accompanied by certificates of orderly fulfilment of the contracts verified by other party from such contracts. The credibility of mentioned specific experience shall be presented in a list of at least three (3) similar\* project references within last ten (10) years with description of services provided (including information on contract value, contracting entity/client, project location/country, duration, assignment budget, percentage carried out by consultant in case of association of firms or subcontracting and main activities) and accompanied by certificates of orderly fulfilment of the contracts verified by other party from such contracts.

\*Similar nature and scope of the assignments are those that have similar tasks and objectives (e.g., at least 1 reference to RSA, and road safety awareness campaign).

\*\*Similar experience in developing training materials and conducting training in the subject area means provided road safety related trainings to at least 50 participants.

Key Experts will not be evaluated at this stage.

The selected procurement method of the service will be Quality and Cost Based Selection (QCBS)- Open International procedure, in accordance with the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016, revised November 2017 and August 2018 (“Procurement Regulations”).

Following the procurement procedure for QCBS method, the Client will publish a Request for Expression of Interest (REoI). The Consultant firms shall submit an Expression of Interest (EoI) for the assignment and the Client will assess the expressions of interest to determine the Shortlist. Qualifications of the Key Experts (CVs including their qualifications) are not part of the evaluation for determining of Shortlist, only Consultant’s qualifications and experience in regard to shortlisting criteria will be evaluated. The final Shortlist is communicated to all firms that expressed interest, as well as any other firm or entity that requests this information. At next stage, The Client shall submit Request for Proposal (RFP) to all Shortlisted firms to submit their Proposals. The RFP includes the names of all Shortlisted firms. The Proposals shall be submitted in accordance to requirements stated in the RFP.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016, revised November 2017 and August 2018 (“Procurement Regulations”), as amended, setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

The eligible consulting firms (“Consultants”) can obtain further information from the Project Implementation Unit (PIU) of the Ministry of Transport and Communication, Attn: Ms. Vlasta Ruzinovska and/or Mr. Slavko Micevski, e-mail: [vlasta.ruzinovska.piu@mtc.gov.mk](mailto:vlasta.ruzinovska.piu@mtc.gov.mk); [slavko.micevski.piu@mtc.gov.mk](mailto:slavko.micevski.piu@mtc.gov.mk); during office hours from 09:30 to 15:30. **Due to COVID-19 VIRUS emergency, the procedure for expressing interest in providing the Services is strictly electronically as stated below.**

The Terms of References in English language may be obtained by interested eligible consulting firms (“Consultants”) from the website of the national electronic system for procurement: “ЕСЈН-Заеми/Донации/Грантови-Огласи од меѓународни институции” ([**https://www.e-nabavki.gov.mk**](https://webmail.t.mk/cp/ps/Mail/ExternalURLProxy?d=t.mk&u=tejumi&url=https://www.e-nabavki.gov.mk&urlHash=-1.1261282751824486E-304#_blank)) and from the website of the Ministry of Transport and Communications: [**http://mtc.gov.mk/javniOglasi**](http://mtc.gov.mk/javniOglasi);

The eligible consulting firms (“Consultants”) must submit their Expression of Interest **only by e-mail** to the all below listed e-mail addresses (as readable PDF file in English language), **on or before 29.09.2021, 15:30 p.m.** Receipt of each Expression of Interest will be immediately confirmed.

## Ministry for Transport and Communications - Project Implementation Unit

## Attn: Ms. Vlasta Ruzinovska and/or Mr. Slavko Micevski – procurement officers

## Street “Crvena Skopska Opstina”, Nr. 4, 1000 Skopje, Republic of North Macedonia

Tel: + 389 (0)2 3145 531; + 389 (0)75 494977

Web site addresses: <http://mtc.gov.mk/javniOglasi>; [https://www.e-nabavki.gov.mk](https://webmail.t.mk/cp/ps/Mail/ExternalURLProxy?d=t.mk&u=tejumi&url=https://www.e-nabavki.gov.mk&urlHash=-1.1261282751824486E-304#_blank).

## E-mail addresses (obligatory):

[**vlasta.ruzinovska.piu@mtc.gov.mk**](mailto:vlasta.ruzinovska.piu@mtc.gov.mk)**;** [**slavko.micevski.piu@mtc.gov.mk**](mailto:slavko.micevski.piu@mtc.gov.mk)**;** [**harita.pandovska@mtc.gov.mk**](mailto:harita.pandovska@mtc.gov.mk)**;** [**piuwb.mtc@gmail.com**](mailto:piuwb.mtc@gmail.com)**;** [**wbpiu@mtc.gov.mk**](mailto:wbpiu@mtc.gov.mk)